January 2022

Conducting Road Safety Audits
Group Assignment 1: Project Inception

Background

The project terms of reference is often the only information which is available to the project team at the inception of any Road Safety Audit or Appraisal. Being well prepared for the Commencement Meeting with the Client will ensure that the correct information is exchanged during the meeting.

Overview of assignment

Each group will receive a Terms of Reference for a road safety audit project. Each team must evaluate the document and discuss the following:

- Information required
  - What information/data will be critical for the specific project to ensure that sufficient context/ background information is available to conduct the road safety audit.
- RSA approach
  - What are the significant road safety risks which you will expect for this project
  - What key expertise/specialist skills are required to conduct the road safety audit

Make use of the information provided in the Terms of Reference as well as any resources which could provide context to the road safety risks of the project, such as Google Earth or Google Maps.

Format

Each team must prepare a PowerPoint Slideshow which include the following slides (a few bullets per slide):

1. Project overview
   a. One slide describing the project
2. Information Required
3. RSA approach
   a. Expected road safety risks
   b. Key audit team members

Presentation

Each group will have **one hour** to complete the assignment, where after a presentation of approximately 10 minutes needs to be made the other groups.